



OADMAPA Form 3.6.1 (Revised 09.23.2026)

Office of the Associate Dean for Academic Affairs
GRADUATE OFFICE

REQUEST FOR COURSE CREDIT FOR SUBJECTS TAKEN MORE THAN ONCE
(courses taken up to four (4) times and above)

Date: _____

DR. MARIA VANESSA LUSUNG-OYZON
Chair, UC CSAPG

Subject: Letter of Appeal: CSAPG (Committee on Student Admissions, Progress, and Graduation)

Thru Channels:

Dear Dr. Maria Vanessa Lusung-Oyzon,

We would like to request that the following graduate course(s) of the College of Science, which have been taken more than once by the concerned graduate student, be credited for this _____ Semester of Academic Year _____, pending approval of the curricular revisions:

Name of Student: _____

Degree Program: _____

Student Number: _____

SUBJECTS TAKEN	NUMBER OF TIMES ALLOWED	NUMBER OF TIMES TAKEN

The abovementioned have been taken multiple times and were approved only at the College level. The courses will be presented to the Curriculum Committee for review and appropriate revisions, and for inclusion in the UP General Catalogue.

Thank you.

MANUEL JOSEPH C. LOQUIAS, Dr. math.
Associate Dean for Academic Affairs

CYNTHIA P. SALOMA, Ph.D.
Dean, College of Science