

**College Student Electoral Commission
College of Science
University of the Philippines Diliman**

**Revised Implementing Guidelines for the College of Science Student Council
Online Elections 2021**

- I. The following are the Elective Positions:
- a. Chairperson
 - b. Vice-Chairperson
 - c. College Councilors (maximum of 8)
 - d. Institute Representatives
 - i. Institute of Biology
 - ii. Institute of Chemistry
 - iii. Institute of Environmental Science and Meteorology
 - iv. National Institute of Geological Sciences
 - v. Marine Science Institute
 - vi. Institute of Mathematics
 - vii. National Institute of Molecular Biology and Biotechnology
 - viii. National Institute of Physics

II. Term of Office

The duly elected members of the Council shall hold office for one academic year (Midyear 2021, 1st semester AY 2021-2022, 2nd semester AY 2021-2022), to commence from the time they take their oath of office until the next set of Council members for the succeeding academic year shall have qualified.

III. Qualification of Candidates (Revised*)

To qualify for any of the Council positions, a candidate must satisfy the following:

- a. Must be an enrolled student of the College of Science
- b. Must carry the normal load prescribed by the College
 - i. Undergraduate students – 12 units
 - ii. Graduate students – 3 units

*Qualifications have been revised in view of the revised academic rules (no failing grade and deferred grades for 2nd sem AY 2019-2020 and 1st sem AY 2020-2021).

IV. Revised* Election Calendar

The following Election Calendar will be implemented:

- a. April 7 – 21, 2021
 - i. Submission of digital Certificates of Candidacy
 - ii. Submission of party/individual platforms
- b. April 22 – 26, 2021
 - i. Release of the official list of candidates
 - ii. Filing of protests against candidates with the Electoral Commission
- c. April 27 - May 15, 2021
 - i. Official campaign period
- d. May 13 – 15, 2021
 - i. Miting de Avance (1 cluster per day; online)
- e. May 17 – 20, 2021
 - i. Online Elections
- f. May 21, 2021
 - i. Release of Election results

* The election calendar was officially revised by the CSEC on April 12, 2021 to respond to the request of the students in view of the challenges posed by the ECQ/MECQ situation.

V. Campaign Materials

Campaign materials can be disseminated through the following methods:

- a. Election mailing list – The CS Electoral Commission (CSEC) will provide access to post to a representative per party or to independent candidates. This mailing list will contain the email addresses of all enrolled CS students.
- b. Social media
 - i. Candidates may disseminate their campaign materials via their own personal social media accounts or their parties'; provided that they **do not pay for increasing the visibility or reach** of the post, such as, but not limited to, the “Boost Post” option in Facebook and the “Promote” option in Instagram. Candidates/parties caught doing so will be **disqualified** according to the rules set in the CS Election Code Article XIII Section 1a.
 - ii. Candidates may submit their campaign materials to the CSEC Secretariat for posting in official CS social media accounts.

VI. Online Elections

Elections will be held online using the Helios voting system. The CSEC will register into the system qualified electors using their CRS-provided email addresses. Each elector will receive a unique link to his/her own ballot.

The polls shall be open from May 17, 2021 at 08:00 to May 20, 2021 23:59 to allow as many electors as possible to cast their votes.

The CSEC will canvass the votes once online elections are closed.

VII. Filling-up of Vacancies

In the following cases:

- a. where there are less than six (6) qualified College Councilor candidates,
- b. where there are no qualified candidates for an Institute's representative,

the newly-elected Council should appoint student/s who satisfy the minimum qualifications stated above in Section III.

VIII. CSEC Secretariat

The Office of the Associate Dean for Student, Alumni and Public Affairs (OADSAPA) will serve as the Secretariat of the CSEC. All questions, queries, concerns and protests concerning the CS Student Council Online Elections 2021 should be sent to adsapa_staff@science.upd.edu.ph with the following email subject: CSSC Elections 2021.

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