



Office of the Associate Dean for Mentoring Academic Progress and Advancement

GRADUATE OFFICE

REQUEST FOR EXTENSION OF MAXIMUM RESIDENCY RULE (COLLEGE LEVEL)

Date: _____

DR. GIOVANNI A. TAPANG
Dean, College of Science

Dear Dr. Tapang,

I would like to request for the extension of the maximum residency rule for the following reasons:

Below are some details for your information:

Term of initial enrollment: _____ Term of MMR: _____

This request is for my 1st 2nd 3rd 4th 5th extension, without with ___ units of additional course work up to 1st / 2nd Semester, _____ - _____.

Please find attached my Gantt Chart endorsed by the thesis/dissertation adviser. I hope my request will merit your kind consideration. Thank you.

Signature over Printed Name Degree Program Student Number

Endorsed by:

Recommending Approval:

Program Adviser

Director / Program Coordinator

Recommending Approval:

Approved:

EIZADORA T. YU, PhD
Associate Dean for Mentoring
Academic Progress and Advancement

GIOVANNI A. TAPANG, PhD
Dean, College of Science

Request for MRR extension is every Academic Year; 3 units of penalty subject should be enrolled within two (2) years. If the student is due to graduate within the first semester of the MRR period, said student should enroll the penalty subject during that semester (based on the CS Guidelines; refer to the following website www.science.upd.edu.ph)