



Office of the Associate Dean for Mentoring Academic Progress and Advancement

GRADUATE OFFICE

CERTIFICATION OF NON-ATTENDANCE

(for withdrawal of enlistment)

Date: _____

This is to certify that _____, a student of the College of Science degree program in _____, with student number _____ did not attend his/her classes during the _____ semester of academic year _____.

CLASS CODE	NAME OF FACULTY	SIGNATURE OF FACULTY	DATE	VALIDATED BY OFFERING COLLEGE/ DEPT/INST	DATE

This certification is issued upon the request of the student to process the late withdrawal of his/her enlistment/s.

Noted by:

 GIL M. PENULIAR, PhD
 Associate Dean for Mentoring
 Academic Progress and Advancement

Reminder. The student will be tagged as "Low Priority" in the next term's Pre-enlistment or will be delayed by 1 hour in the next term's Real-time Enlistment due to this late withdrawal of enlistment that prevented other students from enrolling in the class he/she held.