



Office of the Associate Dean for Mentoring Academic Progress and Advancement

GRADUATE OFFICE

REQUEST FOR EXTENSION OF MAXIMUM RESIDENCY RULE (COLLEGE LEVEL)

Date: _____

DR. PERRY S. ONG
Dean, College of Science

Dear Dr. Ong,

I would like to request for the extension of the maximum residency rule for the following reasons:

Below are some details for your information:

Term of initial enrollment: _____ Term of MMR: _____

This request is for my 1st 2nd 3rd 4th 5th extension, without with ____ units of additional course work.

Please find attached my Gantt Chart endorsed by the thesis/dissertation adviser. I hope my request will merit your kind consideration. Thank you.

Signature over Printed Name	Degree Program	Student Number
Endorsed by:		Recommending Approval:
Program Adviser		Director / Program Coordinator
Recommending Approval:		Approved:
GIL M. PENULIAR, PhD Associate Dean for Mentoring Academic Progress and Advancement		PERRY S. ONG, PhD Dean, College of Science

Request for MRR extension is every Academic Year; 3 units of penalty subject should be enrolled within two (2) years. If the student is due to graduate within the first semester of the MRR period, said student should enroll the penalty subject during that semester (based on the CS Guidelines; refer to the following website www.science.upd.edu.ph)