



Office of the Associate Dean for Mentoring Academic Progress and Advancement

# GRADUATE OFFICE

## FOR ACCEPTANCE/DEFERMENT

Name of Student: \_\_\_\_\_

Date: \_\_\_\_\_

Degree Program: \_\_\_\_\_

School Year Admitted: \_\_\_\_\_

Please let us know as soon as possible if you wish to accept this admission. Indicate below and submit to the Graduate Office on or before enrollment and bring the following requirements:

Accept Admission

1. Two (2 pcs.) 2x2 or passport size picture
2. Official Transcript of Records (OTR)/True Copy of Grades (TCG)
3. Certified True Copy of Diploma/Certificate of Graduation
4. PSA Birth Certificate (Original and Photocopy)
5. Female (if married) PSA Marriage Certificate (Original and Photocopy)
6. Study Permit from ISP (for foreign student)
7. TOEFL/IELTS score report (for foreign student)
8. Medical certificate issued within (6) months

Defer Admission

Reason(s) for Deferment:

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I will enroll on  1<sup>st</sup> Semester  2<sup>nd</sup> Semester  3<sup>rd</sup> Semester of School Year: \_\_\_\_\_

*Deferment period should not exceed one academic year (2 semesters). Approved notice of application will send to your email address and the original may claim during enrollment period.*

Recommending Approval:

Recommending Approval:

Approved:

\_\_\_\_\_  
Name and Signature  
Unit Coordinator

\_\_\_\_\_  
GIL M. PENULIAR, PhD  
Associate Dean for Mentoring  
Academic Progress and Advancement

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PERRY S. ONG, PhD  
Dean, College of Science